

IRRIGON RURAL FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS' MEETING

DATE: 02/12/2024

The meeting was called to order at 7:03 PM. Present were Gayland Bledsoe, Ashley Munkers and Scott Ezell.

Members not present: Burrel Cooley & Robert Vandecar

Also present was Charlene Cooley as recordkeeper, Thomas Roberts, as Interim Fire Chief.

Guest present:

Minutes from January 8, 2023 were reviewed, Gayland Bledsoe moved to accept, Ashley Munkers seconded. All in favor, motion passed.

Non agenda item – QuickBooks software. Gayland Bledsoe moved to approve the purchase of QuickBooks Essential with basic payroll for \$82.50 per month, Ashley Munkers seconded the motion, all in favor, motion carried.

Director Bledsoe asked Chief Roberts how his leadership meetings were going – Chief reported that they have had a few meetings so far and it is going well.

Director Ezell asked about a new training officer – Chief Roberts is doing some of this, with some help from Umatilla Fire. Director Ezell brought up the proposed ASA and how it might affect the District. Morrow County Administrator reached out to Chief Roberts and asked questions in regards to this proposed ASA, he told the administrator it would be up to the Board of Directors to make any decisions. Disclosed to IRFPD that he is now an active board member of Morrow County Health District.

Chief's Report – 243 is out of commission but being worked on and parts being ordered. Reported on calls for the month of January. DPSST will be coming to do a walkthrough for re-accreditation. Wildfire Staffing Grant application will be coming out soon so the Chief will be looking for it to apply for the full amount.

Travel & Training – Chief Roberts will be at DPSST training for new fire chiefs. Chief Roberts will also go with our firefighters to the stair climb fundraiser in Seattle in March. Thad Marti will be covering for Chief while he is out.

SDAO conference was this past weekend and Chief Roberts attended.

Amazon Smile is a program that gives back to special districts; Chief Roberts will see if we qualify.

Recommended a records retention policy.

Local Government Investment Pool, high yield bank accounts.

HB 2805 – specific requirements for Special Districts regarding training, communication reporting. Updates to grievance policies. ADA requirements. Quorums on

Financials – Gayland Bledsoe moved to accept; Ashley Munkers seconded. All in favor, motion passed.

#### Old Business

1. Fire Chief – Scott to email new job description to Charlene to start advertising.
2. Rescue Surplus – Paying Oregon State for surplus at the rate of 13% if they take possession or 19% if we keep possession during the sale process. Chief Roberts will continue working on selling it on our own. Discussed what is wanted to place as a price on the equipment.
  - a. Table this specifically until the full board is present to discuss in executive session.
3. Grants/ Project Updates
  - a. OSFM Engine –
    - i. Apparatus Storage Options – Chief Roberts has a contractor coming in to measure current bay and modify it to fit the new truck then going out for requests for proposals.
    - ii. Equipment & Delivery Timeline – Equipment for placement on truck is here, waiting for new truck to arrive.
  - b. Wildfire Grant – discussed previously in Chief's report.

New Business –

1. Discussion of Compensation – Chief Roberts discussed his income and how inflation has affected his take home and would like to open the topic of increasing his salary as well as Charlene Cooley’s recordkeeping stipend.
  - a. Table this discussion until next month when the full board is present.

Bills Payable - The bills were presented for payment. The motion was made by Ashley Munkers and seconded by Gayland Bledsoe to pay the bills as presented. All in favor, motion passed.

Announcements –

There was no further business. The meeting was adjourned at 8:16 PM

Next Meeting March 11, 2024.

Respectfully Submitted,

Charlene Cooley  
Recordkeeper

*Executive Session:*